

Cortes Local Economic Action Plan Steering Committee Minutes
Weds 22nd Nov, 2017
Pioneer Room, Mansons Hall

Present:

Steering group members: Fred Savage, Colin Funk, Noba Anderson, Adam Schick, Romina Wendell, Mark Lombard **LEAP Coordinator:** Helen Hall

Apologies: Terri Story, Eric Hargrave **Not Present:** Bill Dougan, Dave Nikleva

1. **Review of minutes of Oct committee meeting and business arising.** *Motion to approve the minutes Adam/ Romina*

2. **LEAP Progress update** Colin talked to ICET, who have indicated that they are willing to extend the deadline for the production of the LEAP. Proposed a 4 month extension to allow time to produce the LEAP and fundraise to cover funding shortfall. This would extend end date for producing the LEAP to 1st July and for project reporting to ICET to 1st Sept.

Motion: to extend the LEAP process by up to four months. Adam / Romina passed unanimously

Colin also spoke to the Whistler Group of consultants who indicated that they would be willing to help in the production of the LEAP, at whatever scale is required. \$10,000 remains set aside for consultancy fees. Colin will be meeting with representative from Whistler Group in next few weeks to discuss.

3. **Budget** So far \$9,500 has been spent on the project. There remain some outstanding invoices. We will be getting \$5,000 back from ICET and have \$2,000 in the bank. We have a short fall in funding of around \$8,000. CIBATA are committed to raising the \$25,000, and have some fundraising events lined up. Current funding will ensure the coordinator will be paid, and be sufficient to jump start a consultant and pay for the Community Forum

4. **Report Template** Colin provided draft outline, and explained the report breakdown. We need to determine which sections are written / developed by whom. The activity map can be drafted by the board and confirmed at the community forum. We need to add an executive summary.

5. Next Steps

Next report development session is 12pm at Colin's yurt on Mon 27 Nov, where we will figure out list of actions.

Next steering group is on Weds 20th Dec

Group proposed that Jenna Creaser and Richard Andrews be invited to attend the report development session on Monday, and to consider sitting on the steering committee to represent the health sector and trades respectively. If interested a formal invite would be required from CIBATA **Action: Fred**

6. **Community Forum** Provisionally agreed this would happen towards the end of Feb. The following suggestions were also made:

- That the Forum could be a chance to talk about the transportation plan and how actions in it are taken forward
- That we have local presentations highlighting local success stories, or the work of local organizations and businesses
- We should allow chance for dialogue at the forum

- The forum should help inform the recommendations
- We ask for feedback on the potential development of an economic service on Cortes

3. Feedback from public gallery – none

4. DATE OF NEXT MEETING: Weds Dec 20th